

TERMS & CONDITIONS
IAVM PROFESSIONAL GROUP MEMBERSHIP

Professional Group Membership delivers an affordable discount pricing structure which enables venues to sign up to 20 employees who are involved in venue management.

Applicants (members) must be a direct employee of the venue(s), a Stakeholder (Mayor, City Manager, CVB Professionals) or Student Interns.

Venues applying that are part of a complex shall only include staff members assigned specifically to the venue listed on the application.

All Professional Group Membership members are eligible to vote.

One individual shall be designated the Primary Member/Representative for the Professional Group Membership. A venue qualifying for Group Membership may have up to twenty (20) memberships, i.e., direct employees of the venue or a stakeholder as specified. All individuals/members are expected to adhere to the principles outlined in IAVM's Code of Ethics.

QUALIFICATION GUIDELINES:

Complex, Campus or Local Facility Authorities and Commissions may be eligible by meeting the following criteria:

TWO OUT OF THREE OPTIONS MUST BE MET:

- 1) A single, physical property – can include multiple addresses or multiple venues under a single contract*
- 2) Shares unified, daily operation chain of command
- 3) Falls under a single management and budgetary umbrella, for example, municipalities. This excludes private management firms.

*Example: Local authorities or commissions, multiple venues in a community under a single management umbrella or multiple venues in a single community under a single operating contract.

If multiple venues are participating, a single venue name must be designated for Professional Group Membership.

FIRMS THAT DO NOT QUALIFY:

Private management firms...

- with multiple accounts in a community or region will not qualify (multiple venues under a single account could qualify)
- multiple venues in multiple communities will not qualify
- third-party tenants
- Allied members

DUES:

\$3,150 USD – A single payment is required to establish and renew Professional Group Membership – check, credit card or wire. Note: Wire payments require an additional fee of \$25. If paying by wire, transmit a total of \$3,175 USD to join or renew in this category.

If a PO is provided, membership will be activated upon receipt of dues.

Dues will not be prorated for existing members that have previously joined or renewed.

Venues will pay applicable dues as outlined and will meet criteria established by the Board of Directors.

Transition: Memberships are transferrable when an employee departs; if the new venue does not participate in IAVM's Professional Group Membership program upon the employee's arrival, the departing member will be responsible for their membership dues. The initiation fee will be waived. The departing member will have 60 days to set up their individual membership with IAVM at the professional dues rate. If the new venue is participating in Professional Group Membership and has space under the maximum number allowed, the principal contact may add the employee to their roster via IAVM's website by selecting the option "Update Professional Group Membership Profile".

If the Primary Member/Representative departs the venue, responsibility for the IAVM Professional Group Membership will be assigned to the next highest ranking member by IAVM unless otherwise notified. Note: We ask that venues be strategic about who is responsible for updating the roster. It may not be practical for the top executive to be listed as the primary because of the numerous updates that may be required to keep the roster up-to-date.

IAVM reserves the right to approve or deny any membership applications.